

**EVEREST INNOVATION PTE LTD**

**REGISTRATION FORM FOR SELF SPONSORED PARTICIPANTS - WSQ WORKSHOPS**

(Please fax this completed registration form to (65) 63828268, or email to enquiry@everesti.com or panglee@everesti.com to register your place in the workshop.)

**PART A: Personal Particulars**

<b>Name (As per NRIC)</b>	_____	<b>Date of Birth (dd/mm/yyyy)</b>	_____
<b>Address</b>	_____ _____ _____	<b>Gender (M / F)</b>	_____
<b>NRIC / Fin Number</b>	_____	<b>Race</b>	_____
<b>ID Type (Singaporean/ PR/ Others)</b>	_____	<b>Language</b>	_____
<b>Nationality</b>	_____	<b>Highest Qualification</b>	_____
<b>Mobile</b>	_____	<b>Employment Status</b>	<input type="checkbox"/> Employed <input type="checkbox"/> Unemployed <input type="checkbox"/> Self-Employed
<b>Home Telephone</b>	_____	<b>Salary (refer to salary range **)</b>	_____
<b>Email</b>	_____	<b>Name of Company</b>	_____
		<b>Job Designation</b>	_____

\* Workshop and Assessment are conducted in English. Participants' proficiency in written and spoken English is expected to be good.

\*\* Salary Range : (1) Below \$1,000 (2) \$1,000 - \$1,499 (3) \$1,500- \$1,999 (4) \$2,000 - \$2,499 (5) \$2,500-\$2,999 (6) \$3,000 - \$3,499 (7) \$3,500 & above

**PART B: Workshop Particulars**

Please circle the courses and dates that you are attending

No	Workshop	Course Code	Competency Unit Code	Duration (days)	Full Fee#	Singapore Citizens and PR age ≥ 21 years Net fees after funding \$	Mid Career Enhanced Funding - Singapore Citizens ≥ 40 years Net Fees after funding \$	Singapore Citizens aged ≥ 35 years and earning ≤ \$2000/mth Net fees after funding \$	Course Start Date	Course End Date
1	'Innovation : Turning Ideas into Gold (Essential)'	CRS-Q-0026271-BM	BM-IM-401E-1	2	\$750	522.45	75.00	37.50		
2	Sales & Value Creation"	CRS-Q-0027783-BM	BM-SM-405E-1	2	\$600	360.00	60.00	30.00		
3	'Effective Negotiation Skills'	CRS-Q-0026409-BM	BM-BN-401E-1	2	\$750	510.00	75.00	37.50		
4	'Fundamentals of the Personal Data Protection Act' (PDPA)	CRS-Q-0025393-MF	BM-RM-301E-1	2	\$600	360.00	60.00	30.00		
5	'WSQ LEAN Management in Service Industry'	CRS-Q-0027764-MF	MF-PIM-401E-1	2	\$500	252.50	50.00	25.00		
6	"WSQ Turning Presentation into an ENCORE !"	CRS-Q-0027799-BM	BM-COM-303E-1	2	\$500	260.00	50.00	25.00		
7	'Creating a Business Plan with Impact'	CRS-Q-0030236-BM	BM-SPI-405E-1	2	\$600	360.00	60.00	30.00		
8	Effective Problem Solving and Decision Making	CRS-Q-0027001-ES	ES-ACE-302G-1	2	\$750	478.00	350.00	37.50		
9	WSQ Get Good Jobs'	CRS-Q-0027763-ES	ES-PMD-302G-1	2.5	\$400	80.00	40.00	20.00		
10	'Project Management - Scope'	CRS-Q-0030042-BM	BM-PM-402E-1	2	\$500	260.00	50.00	25.00		
11	'WSQ LPM: Decision Making & Self Mastery'	CRS-Q-0030165-LPM	LPM-PER-401C-0	2	\$600	360.00	60.00	30.00		
12	WSQ LPM: Coach & Develop Team Leaders	CRS-Q-0030455-LPM	LPM-DEV-401C-0	2	\$600	360.00	60.00	30.00		
13	WSQ LPM: Manage innovation & Change'	CRS-Q-0030017-LPM	LPM-CHG-401C-0	2	\$600	360.00	60.00	30.00		
14	WSQ LPM: Plan & Achieve Results' ^	Pending Approval	LPM-RES-401C-0	2						
15	Cultivate Workplace Relationships to Optimise Team Performance^^	delivered by SNEF	LPM-RLT-401C-0	2	\$481.5 **	\$256.5**	\$76.5**	\$54**		
16	WSQ LPM : Strategy & Leadership^	Pending Approval	LPM-VIS-401C-0	2						

^ Awaiting SSG Approval, may be delivered by partner ATO if delayed

^^ Delivered by partntr ATO

\*\* SNEF fees inclusive GST

**Queries and help**

Your Sales Contact Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Mobile: \_\_\_\_\_

Everest Hotline (65) 6648-4439  
Email [enquiry@everesti.com](mailto:enquiry@everesti.com)  
Fax Number (65) 6382-8268

### Personal Data Protection Statement

Upon filling and submitting this registration form, I give my consent to Everest Innovation Pte Ltd to use my personal data for the purpose of registration; delivery of training; transferring to SSG and related government agencies for claims and funding matters; transferring to Everest Innovation's staff and associates for keeping me updated of related courses; and for administrative, audit and verification purposes.

I declare all the information given in this registration form are true and accurate to the best of my knowledge, and relevant facts are not deliberately omitted. Any false or misleading declaration will result in expulsion from the course without any refund for fees paid.

Payment by:

- SkillsFuture Credit  
 Cheque

\_\_\_\_\_  
Participant Signature / Date

### PART C: PAYMENT DETAILS

i) Send your cheque payment or submit your SkillsFuture Credit claim via [www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit) at least 7 days before commencement of workshop to confirm your seat.

All cheque payment must be made payable to EVEREST INNOVATION PTE LTD , crossed and marked " A/C payee only" . Please forward to :

Attn: Foo Pang Lee (Ms)  
EVEREST INNOVATION PTE LTD  
36 SIMON PLACE  
SINGAPORE 545981

### PART D: TERMS AND CONDITIONS

- The information collected in this registration form is for the purpose of course registration and application of course related funding to SkillsFuture Singapore (SSG). Everest Innovation Pte Ltd is committed to maintaining the confidentiality of personal information collected and undertakes not to reveal applicants' information to any 3rd party (other than SSG) without prior consent of the applicant.
- Everest Innovation Pte Ltd reserves the right to postpone or cancel the workshop due to insufficient number of participants or unforeseen circumstances.
- A notification email on the class confirmation (pending minimum number of participants) or cancellation will be sent to you at least 14 days before the commencement of the workshop.
- Upon receipt of registration, any cancellation or withdrawal by participant must be confirmed in writing **at least 14 days** before commencement of the workshop.  
If notice of cancellation / withdrawal is received less than 14 days before the commencement of the workshop, or if the participant fail to attend the workshop, participant will be invoiced for the full fees and there will be no refund.
- Full refund of course fee will be made if the course is cancelled due to lack of participants or unforeseen circumstances.
- Postponement of class after registration is allowed only if minimum of 7 days notice is given.
- Everest Innovation Pte Ltd is a non GST registered company.
- Participants will be awarded a Statement of Attainment by WDA upon achieving 75% attendance and passing the assessments administered by Everest Innovation Pte Ltd.  
In the event that the participant does not turn up or does not achieve the minimum 75% attendance or does not pass the assessments, the participant will reimburse Everest for the **FULL FEES**.
- Participants using their SkillsFuture Credit must submit their claim via [www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit) to Everest at least 7 days prior to the commencement of the course.  
For assistance on SSG funding and claims, please contact SkillsConnect Hotline :68835885
- Payment of fees due must be made before commencement of class, otherwise Everest Innovation reserves the right to reject the participant.

date:15 July 2017 v6.0

**What is the funding for self-sponsored individuals?**

Course Fee Funding (with effect from 1 October 2015) are available for:

	Type of Course	All Singapore Citizens and Permanent Residents aged ≥ 21 years	Singapore Citizens	
			Aged ≥ 40 years <sup>1</sup>	Aged ≥ 35 years and earning ≤ \$2000/month <sup>2</sup>
Certifiable Courses approved by WDA	Non-PME-level Courses	80% of course fees, capped at \$17/hour	90% of course fees, capped at \$25/hour	95% of course fees
	PME-level Courses	50% of course fees, capped at \$15/hour	90% of course fees, capped at \$50/hour	

All Singaporeans aged 25 and above can use their S\$500 SkillsFuture Credit from the Government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website ([www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit)) to choose from the courses available on the SkillsFuture Credit course directory.

[1 Under the SkillsFuture Mid-career Enhanced Subsidy.](#)

[2 Under the Workfare Training Support \(WTS\) scheme.](#)

Fees indicated are effective 1 Jan 2018

file : Registration form for self sponsored participants WSQ workshops 2018